



AUDIT SEMI-SENIOR

The Firm

Simmons Gainsford LLP (<http://www.sglip.co.uk/>) is a chartered accountancy and advisory firm with its Head Office in London's West End. We enjoy what we do, we love being challenged and we are always striving to improve. We are committed to training and developing our people, and to supporting individuals to achieve their career goals. In return, we expect everyone to be aligned to our beliefs and behaviours to show what is required from each of us, and what we need to acquire or improve upon to progress to the next stage of our career.

The Role

We are currently recruiting for the above role, to be based at our Central London office. Reporting to Audit Managers and Seniors, with this opportunity you will be responsible for assisting with and participating in audit assignments at client sites and producing summaries covering financial statements, client business issues, systems and controls.

Main Duties

- Produce statutory accounts and draft tax computations
- Assist and participate in audit assignments at client sites
- Prepare quarterly VAT returns
- Provide summaries covering financial statements, client business issues, systems and controls
- Assist in the preparation of management accounts
- Liaise closely with clients and other stakeholders, keeping the relevant manager/supervisor informed of developments

The above duties are not definitive

Skills & Experience

Required

- Already working towards ACA/ACCA qualification with audit file preparation, accounts and corporate tax experience
- Double entry accounting and bookkeeping skills
- Statutory and management accounts preparation for UK entities
- Competent in using MS Office, particularly Excel – intermediate / advanced level
- Ability to take responsibility for and complete smaller audit assignments

Desirable

- VAT knowledge
- Knowledge of Caseware, Sage, Quickbooks, Xero, Alphatax and CCH